

Regulations and other Acts

Gouvernement du Québec

O.C. 780-2018, 20 June 2018

An Act respecting the Ministère du Conseil exécutif (chapter M-30)

Ministère du Conseil exécutif —Signing of certain documents

Regulation respecting the signing of certain documents of the Ministère du Conseil exécutif

WHEREAS, under the first paragraph of section 2 of the Act respecting the Ministère du Conseil exécutif (chapter M-30), no deed, document or writing shall bind the Department or be attributed to the Premier in his capacity as Chair of the Department unless it is signed by him, by the Deputy Minister or by a public servant, and only, as regards the latter, to the extent determined by regulation of the Government published in the *Gazette officielle du Québec*;

WHEREAS the Government made the Regulation respecting the signing of certain documents of the Ministère du Conseil exécutif (chapter M-30, r. 2);

WHEREAS it is expedient to replace the Regulation;

IT IS ORDERED, therefore, on the recommendation of the Premier:

THAT the Regulation respecting the signing of certain documents of the Ministère du Conseil exécutif, attached to this Order in Council, be made.

ANDRÉ FORTIER,
Clerk of the Conseil exécutif

Regulation respecting the signing of certain documents of the Ministère du Conseil exécutif

An Act respecting the Ministère du Conseil exécutif (chapter M-30, s. 2)

1. Members of the personnel of the Ministère du Conseil exécutif who, on a permanent or provisional basis, by interim or temporary designation, hold any of the positions referred to in this Regulation are authorized, to the

extent that they act within the limits of their respective duties, to sign alone and with the same authority as the Premier or the Secretary General and Clerk of the Conseil exécutif, any deed, document or writing listed in the following provisions.

2. The Associate Secretary General responsible for the Secrétariat du Conseil exécutif is authorized to sign, in lieu of the Premier and with the same effect, any deed, document or writing respecting the administration of all the programs of the Ministère du Conseil exécutif.

3. An associate secretary general is authorized to sign, for his or her sector of activity,

(1) promises and agreements for grants of subsidies or any other financial contribution;

(2) calls for tenders relating to the contracts listed in paragraphs 3 to 7;

(3) supply contracts;

(4) services contracts;

(5) construction contracts;

(6) contracts relating to capital assets;

(7) sponsorship contracts; and

(8) contracts of alienation of surplus movable property.

4. An assistant secretary is authorized to sign, for his or her sector of activity,

(1) promises and agreements for grants of subsidies or any other financial contribution of \$500,000 or less;

(2) calls for tenders relating to the contracts listed in paragraphs 3 and 4;

(3) supply contracts for \$100,000 or less; and

(4) services contracts for \$100,000 or less.

5. A director general is authorized to sign, for his or her sector of activity,

(1) calls for tenders relating to the contracts listed in paragraphs 2 and 3;

- (2) supply contracts for \$100,000 or less; and
 - (3) services contracts for \$100,000 or less.
- 6.** An assistant director general, a director, an assistant director or a service head is authorized to sign, for his or her sector of activity,
- (1) calls for tenders relating to the contracts listed in paragraphs 2 and 3;
 - (2) supply contracts for \$25,000 or less; and
 - (3) services contracts for \$25,000 or less.
- 7.** A head of post of Québec offices in Canada associated to Canadian relations or an administrative officer thus designated by a head of post is authorized to sign, for his or her sector of activity,
- (1) calls for tenders relating to the contracts listed in paragraphs 2 and 3;
 - (2) supply contracts for \$25,000 or less; and
 - (3) services contracts for \$25,000 or less.
- 8.** An associate secretary general, an assistant secretary or a director general, acting as a person responsible for governance or administration, is authorized to sign, for all the activities of the department,
- (1) calls for tenders relating to the contracts listed in paragraphs 2 to 6;
 - (2) supply contracts for \$100,000 or less;
 - (3) services contracts for \$100,000 or less;
 - (4) construction contracts for \$500,000 or less;
 - (5) contracts relating to capital assets for \$500,000 or less;
 - (6) contracts relating to telecommunications or information technology for \$500,000 or less;
 - (7) proposals concerning immovables and occupancy or equipment agreements entered into with the Société québécoise des infrastructures for \$500,000 or less; and
 - (8) contracts of alienation of surplus movable property.
- 9.** A director responsible for human or financial resources is authorized to sign, for all the activities of the department,

- (1) calls for tenders relating to the contracts listed in paragraphs 2 and 3;
 - (2) supply contracts for \$25,000 or less;
 - (3) services contracts for \$25,000 or less; and
 - (4) contracts of alienation of surplus movable property.
- 10.** A director responsible for information technology or business solutions is authorized to sign, for all the activities of the department,
- (1) calls for tenders relating to the contracts listed in paragraphs 2 to 5;
 - (2) supply contracts for \$25,000 or less;
 - (3) services contracts for \$25,000 or less;
 - (4) contracts relating to capital assets in information resources for \$25,000 or less;
 - (5) contracts relating to telecommunications or information technology for \$25,000 or less; and
 - (6) contracts of alienation of surplus movable property.
- 11.** A director responsible for material resources is authorized to sign, for all the activities of the department,
- (1) calls for tenders relating to the contracts listed in paragraphs 2 to 4;
 - (2) supply contracts for \$25,000 or less;
 - (3) services contracts for \$25,000 or less;
 - (4) construction contracts for \$25,000 or less;
 - (5) contracts for the administration of immovables for \$25,000 or less;
 - (6) proposals concerning immovables and occupancy or equipment agreements entered into with the Société québécoise des infrastructures for \$25,000 or less;
 - (7) contracts relating to capital assets for \$25,000 or less; and
 - (8) contracts of alienation of surplus movable property.
- 12.** A coordinator responsible for financial management is authorized to sign

(1) calls for tenders relating to the contracts listed in paragraphs 2 and 3;

(2) supply contracts for \$10,000 or less;

(3) services contracts for \$10,000 or less; and

(4) contracts of alienation of surplus movable property.

13. Only an associate secretary general, an assistant secretary or a director general, acting as a person responsible for governance or administration, or a director responsible for information technology or business solutions, according to the monetary limits provided for in sections 8 and 10 of this Regulation, is authorized to sign contracts relating to telecommunications or information technology and related calls for tenders.

14. In addition to an associate secretary general, only an assistant secretary, a director general, an assistant director general or a director, acting as a person responsible for department or government communication, is authorized to sign sponsorship contracts and related calls for tenders.

15. Only an associate secretary general, an assistant secretary, a director general, an assistant director general or a director, acting as a person responsible for department or government communication, is authorized to sign publicity contracts and related calls for tenders.

16. The Québec sales tax (QST) and the goods and services tax (GST) or, where applicable, the harmonized sales tax (HST) are not taken into account in the amounts provided for in this Regulation.

17. A member of the personnel who holds a credit card issued on behalf of the Ministère du Conseil exécutif is authorized, in the performance of his or her duties, to sign documents relating to the acquisition of eligible goods or services within the meaning of the agreement entered into with the card issuer, up to the maximum amount authorized for each transaction.

18. The person responsible for the Bureau du Québec in Canada associated to Canadian relations is authorized to certify as true any copy of documents provided for in Division II of the Act respecting the Ministère du Conseil exécutif (chapter M-30) that the person holds.

19. The clerk of the secretariat responsible for Native affairs is authorized to certify as true any copy of documents provided for in Division III.2 of the Act respecting the Ministère du Conseil exécutif (chapter M-30) that the clerk holds.

20. The Associate Secretary General responsible for the Secrétariat du Conseil exécutif is authorized to sign, in lieu of the Secretary General and Clerk of the Conseil exécutif, the records of deliberations and to certify as true a copy of a decision of the Conseil exécutif.

The Associate Secretary General is also authorized, as well as the assistant clerks and the advisors who assist the Associate Secretary General in his or her duties, to sign any document certifying that an Order in Council has been made, amended or revoked and to certify as true a copy of an Order in Council.

21. This Regulation replaces the Regulation respecting the signing of certain documents of the Ministère du Conseil exécutif (chapter M-30, r. 2).

22. This Regulation comes into force on the date of its publication in the *Gazette officielle du Québec*.

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Gouvernement du Québec

O.C. 821-2018, 20 June 2018

Educational Childcare Act
(chapter S-4.1.1)

Reduced Contribution —Amendment

Regulation to amend the Reduced Contribution Regulation

WHEREAS, under subparagraphs 24.1 and 26 of the first paragraph of section 106 of the Education Childcare Act (chapter S-4.1.1), the Government may, by regulation, determine the goods and services that must be provided by a subsidized childcare provider in return for the basic parental contribution set by the Government, and determine the terms and conditions for payment of the basic parental contribution and define the cases in which a parent may be fully or partially exempted from paying that contribution for all or some services, as specified, for childcare for the parent's child occupying a subsidized childcare space;

WHEREAS, in accordance with sections 10 and 11 of the Regulations Act (chapter R-18.1), a draft Regulation to amend the Reduced Contribution Regulation was published in Part 2 of the *Gazette officielle du Québec* of 28 March 2018 with a notice that it could be made by the Government on the expiry of 45 days following that publication;