

Regulations and other Acts

Gouvernement du Québec

O.C. 120-2014, 12 February 2014

Building Act
(chapter B-1.1)

Régie du bâtiment du Québec

—Signing of certain deeds, documents or writings

Regulation respecting the signing of certain deeds, documents or writings of the Régie du bâtiment du Québec

WHEREAS, under the first paragraph of section 141 of the Building Act (chapter B-1.1), no deed, document or writing must bind the Régie du bâtiment du Québec nor be attributed to it unless signed by the chair of the board of directors, the president and chief executive officer, a vice-president, the secretary or a staff member and, if by a staff member, only to such extent as the Board may by regulation determine;

WHEREAS, under section 142 of the Act, the Board may, by regulation and subject to specified conditions, allow a signature to be affixed by means of an automatic device, an electronic signature to be affixed, or a facsimile of a signature to be engraved, lithographed or printed on specified documents;

WHEREAS the Board adopted, at the sitting of its board of directors of 5 November 2013, the Regulation respecting the signing of certain deeds, documents or writings of the Régie du bâtiment du Québec, which replaces the Regulation respecting the signing of certain deeds, documents or writings of the Régie du bâtiment du Québec (chapter B-1.1, r. 12);

WHEREAS, under section 189 of the Building Act, every regulation of the Board is subject to approval by the Government which may approve it with or without amendment;

WHEREAS it is expedient to approve the Regulation without amendment;

IT IS ORDERED, therefore, on the recommendation of the Minister of Labour:

THAT the Regulation respecting the signing of certain deeds, documents or writings of the Régie du bâtiment du Québec, attached to this Order in Council, be approved.

JEAN ST-GELAIS,
Clerk of the Conseil exécutif

Regulation respecting the signing of certain deeds, documents or writings of the Régie du bâtiment du Québec

Building Act
(chapter B-1.1, ss. 141 and 142)

1. A staff member of the Régie du bâtiment du Québec who holds a position mentioned in this Regulation on a permanent, provisional or interim basis is authorized to sign, alone and with the same authority as the chair of the board of directors, the president and chief executive officer, a vice-president or the secretary of the Board, the deeds, documents or writings listed below, in respect of the position.

2. The Québec sales tax (QST) and the goods and services tax (GST) or, where applicable, the harmonized sales tax (HST) are not taken into account in the amounts indicated in this Regulation.

3. The director in charge of administration and material, financial and technological resources is authorized to sign, for the branch for which the director is responsible and for all the Board's activities, supply contracts, service contracts, construction contracts and leases, for an amount of less than \$100,000.

4. Every director is authorized to sign, for the branch for which the director is responsible,

(1) supply contracts for an amount of less than \$10,000;

(2) service contracts for an amount of less than \$25,000, except those pertaining to information technologies and administrative service contracts with a department or government body.

5. A service head is authorized to sign, for the service for which the service head is responsible,

(1) supply contracts for an amount of less than \$5,000;

(2) service contracts for an amount of less than \$10,000, except those pertaining to information technologies and administrative service contracts with a department or government body.

6. An administrative assistant is authorized to sign supply contracts for an amount of less than \$1,000 in the performance of the administrative assistant's mandate.

7. A staff member of the Board who holds a credit card on behalf of the Board is authorized to sign, in the performance of the member's mandate, the documents concerning the acquisition of eligible goods or services within the meaning of the agreement entered into with the credit card issuer, up to the maximum amount authorized for each transaction.

8. In addition to the chair of the board of directors, the president and chief executive officer, a vice-president and the secretary, a director is authorized to certify as true, for the Board, any document or copy of a document issued by the Board or forming part of its archives, including a decision, licence, permit or the transcription of data stored for the Board on any information technology medium.

9. The signature of the president and chief executive officer, a vice-president or the secretary may be affixed by means of an automatic device. A facsimile of such a signature may be engraved, lithographed or printed on any document referred to in the Building Act (chapter B-1.1).

10. This Regulation replaces the Regulation respecting the signing of certain deeds, documents or writings of the Régie du bâtiment du Québec (chapter B-1.1, r. 12).