

device, component or supplement for which the reference “S.C.” appears in place of its purchase or replacement price, of the request for prior authorization or of the claim for payment;

(3) a description of the insured person’s physical deficiency and disability, and the information provided for in section 62;

(4) the code for the good or service, side of the body, type, the number of units, the amount claimed, the serial number, the date on which the property was allocated or the service rendered and, in the case of a repair, fitting, replacement or adjustment, the reason therefor, the date of taking possession, the reference code for the property and the manufacturer’s authorization number;

(5) a statement of the labour costs, including the duration of the work and a list of the materials;

(6) a statement by the insured person confirming that the person received the property or service described and authorizing the Board to make payment;

(7) the necessary information for identifying the recipient of the payment; and

(8) a statement by the person in charge of the institution confirming that the information provided is accurate and complete.”

11. This Regulation comes into force on the fifteenth day following the date of its publication in the *Gazette officielle du Québec*.

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Gouvernement du Québec

O.C. 1097-2011, 26 October 2011

An Act respecting collective agreement decrees (R.S.Q., c. D-2)

Building service employees – Montréal — Amendment

Decree to amend the Decree respecting building service employees in the Montréal region

WHEREAS, under section 2 of the Act respecting collective agreement decrees (R.S.Q., c. D-2), the Government made the Decree respecting building service employees in the Montréal region (c. D-2, r. 15);

WHEREAS the contracting parties designated in the Decree have, under section 6.1 of the Act, applied to the Minister of Labour to have amendments made to the Decree;

WHEREAS sections 2 and 6.1 of the Act authorize the Government to amend a collective agreement decree;

WHEREAS, under section 7 of the Act, notwithstanding section 17 of the Regulations Act (R.S.Q., c. R-18.1), a decree comes into force on the day of its publication in the *Gazette officielle du Québec* or on any later date fixed therein;

WHEREAS, in accordance with sections 10 and 11 of the Regulations Act and sections 5 and 6.1 of the Act respecting collective agreement decrees, a draft of the amending decree was published in Part 2 of the *Gazette officielle du Québec* of 25 May 2011 and, on the same date, in a French language newspaper and in an English language newspaper with a notice that it could be made by the Government on the expiry of 45 days following that publication;

WHEREAS no comment was made in respect of the draft Decree;

WHEREAS it is expedient to make the draft Decree without amendment;

IT IS ORDERED, therefore, on the recommendation of the Minister of Labour:

THAT the Decree to amend the Decree respecting building service employees in the Montréal region, attached hereto, be made.

GILLES PAQUIN,
Clerk of the Conseil exécutif

Decree to amend the Decree respecting building service employees in the Montréal region

An Act respecting collective agreement decrees (R.S.Q., c. D-2, ss. 2 and 6.1)

1. The Decree respecting building service employees in the Montréal region (c. D-2, r. 15) is amended in section 1.01

(1) by replacing paragraph *d* by the following:

“(d) “Class A work”: heavy maintenance work such as washing walls, windows, ceilings, light fixtures, chalkboards, sweeping floors with a dust mop one metre or more in width; stripping, washing or treating floors, removing spots on floors with a wet mop that is more than 340.2 g and a bucket that is more than 12 litres, cleaning carpets, removing waste and the contents of recycling bins larger than 11.34 kg and dusting areas not accessible from floor level;”;

(2) by replacing paragraph *e* by the following:

“(e) “Class B work”: any light maintenance work in areas accessible from floor level exclusively, such as dusting, cleaning offices, tables, chairs and other furniture, cleaning ashtrays and wastepaper baskets of 11.34 kg or less, washing light fixtures and cleaning marks on walls and floors with a wet mop that is 340.2 g or less and a bucket that is 12 litres or less, sweeping floors with a broom, a dust mop or a vacuum cleaner, washing glass partitions and doing light maintenance of washrooms;”.

2. Section 2.03 is amended by adding the following after paragraph 5:

“(6) a janitor residing in a house with several apartments or units or in a co-ownership.”.

3. Section 4.01 is amended by adding the following after the second paragraph:

“An employee who works 12 hours or more in a single day is entitled to a second meal period without pay not exceeding one hour. To compute working hours, meal and rest periods are considered as worked time.

An employee who is required by the employer to carry a cellular telephone or another means of communication outside the work premises is not deemed to be at work.

However, the time spent by an employee answering a call from the employer during a meal period is worked at the end of that period.”.

4. Section 4.03 is amended by replacing the first paragraph by the following:

“An employee is entitled, as the case may be, to

(1) 2 paid 15-minute rest periods for every work period of 7 hours;

(2) one paid 15-minute rest period for every work period of at least 3 hours but not more than 7 hours;

(3) one paid 15-minute rest period per 3-hour work period beyond 7 hours.

Subject to the provisions of a collective agreement, the rest periods are taken at the time determined by the employer.”.

5. Section 6.01 is replaced by the following:

“**6.01.** An employee receives at least the following hourly wage:

(1) as of 9 November 2011:

- (a) Class A: \$15.70;
- (b) Class B: \$15.29;
- (c) Class C: \$16.21;

(2) as of 9 November 2012:

- (a) Class A: \$16.05;
- (b) Class B: \$15.63;
- (c) Class C: \$16.57;

(3) as of 9 November 2013:

- (a) Class A: \$16.41;
- (b) Class B: \$15.98;
- (c) Class C: \$16.94;

(4) as of 9 November 2014:

- (a) Class A: \$16.78;
- (b) Class B: \$16.34;
- (c) Class C: \$17.32;

(5) as of 9 November 2015:

- (a) Class A: \$17.18;
- (b) Class B: \$16.73;
- (c) Class C: \$17.74;

(6) as of 9 November 2016:

- (a) Class A: \$17.61;
- (b) Class B: \$17.15;
- (c) Class C: \$18.18;

(7) as of 30 October 2017:

- (a) Class A: \$18.07;
- (b) Class B: \$17.60;
- (c) Class C: \$18.65.”.

6. The heading of DIVISION 6.100 is replaced by the following:

“GROUP RETIREMENT PLAN”.

7. Section 6.101 is replaced by the following:

“**6.101.** The group retirement plan is administered by the Parity Committee.”.

8. Section 6.102 is replaced by the following:

“**6.102.** The employer’s contribution to the plan is

(1) \$0.15 per hour paid to the employee as of 9 November 2011;

(2) \$0.20 per hour paid to the employee as of 9 November 2012;

(3) \$0.25 per hour paid to the employee as of 9 November 2013;

(4) \$0.30 per hour paid to the employee as of 9 November 2014;

(5) \$0.35 per hour paid to the employee as of 9 November 2015;

(6) \$0.40 per hour paid to the employee as of 9 November 2016;

(7) \$0.45 per hour paid to the employee as of 30 October 2017.”.

9. Section 6.103 is amended by adding “as well as any volunteer contribution from the employee” after “preceding month”.

10. The following is added after section 6.103:

“**6.104.** Sections 6.101 to 6.103 do not apply to an employee who has reached 71 years of age. However, the contribution provided for in section 6.102 must be added to the employee’s hourly rate.”.

11. Section 7.02 is amended by adding the following after the second paragraph:

“Despite the first paragraph, where a regular employee works less than 5 days a week under the employee’s regular schedule, the indemnity is equal to 20% of the wages earned during the pay period preceding the holiday. The percentage is 10% if the pay period is 2 weeks.”.

12. Section 8.04 is amended by adding the following after the first paragraph:

“If an employee is absent owing to sickness or an accident or if the employee is the victim of a criminal act or is on maternity or paternity leave during the reference year, and should that absence result in the reduction of that employee’s annual leave indemnity, the employee is then entitled to an indemnity equal, as the case may be, to 3 or 4 times the weekly average of the wages earned during the period worked, according to the number of weeks to which the employee is entitled. An employee referred to in section 8.02 is entitled to that amount in proportion to the days of leave credited to the employee’s account.”.

13. Section 10.01 is amended by striking out “in cash”.

14. Section 10.02 is amended by replacing paragraph 16 by the following:

“(16) the amount of the employer’s contribution to the group retirement plan during the period and the total contribution during the calendar year;

(17) the amount of the employee’s volunteer contribution to the group retirement plan that was deducted by the employer during the period and the total contribution during the calendar year.”.

15. Section 10.03 is amended by adding the following after the first paragraph:

“Acceptance of a pay slip by an employee does not entail renunciation of the payment of all or part of the wages that are due to the employee.

An employer may make deductions from wages only when compelled by law, regulation, court order or collective agreement, or under the Decree or a compulsory supplemental pension plan, or where authorized in a writing by the employee for a specific purpose mentioned in the writing.

The employee may cancel such authorization at any time, except when it concerns membership in a group insurance plan or in a supplemental pension plan. The employer remits the sums so withheld to their intended recipient.”.

16. The heading of DIVISION 11.00 is replaced by the following:

“SPECIAL CLOTHING”.

17. Section 11.01 is replaced by the following:

“**11.01.** When an employer requires an employee to wear special clothing, it must be supplied by the employer. The employer does not replace the special clothing unless the employee gives back the special clothing already supplied, otherwise the replacement is paid by the employee.”.

18. Section 11.02 is amended by replacing “he may either return the uniform that was supplied, or buy it at half price if he has 6 months of continuous service” by “the employee must return the special clothing that was supplied to him or her”.

19. Section 11.03 is amended by replacing “uniforms” by “special clothing”.

20. Section 14.01 is replaced by the following:

“**14.01.** This Decree remains in force until 30 October 2017. It is automatically renewed from year to year thereafter, unless one the contracting parties opposes it by sending written notice to the Minister of Labour and to the other contracting party during the month of April of the year 2017 or during the month of April of any subsequent year.”.

21. This Decree comes into force on the date of its publication in the *Gazette officielle du Québec*.