

## Draft Regulations

### Draft Regulation

Professional Code  
(R.S.Q., c. C-26)

### Chartered Administrators — Classes of permits

Notice is hereby given according to sections 10 and 11 of the Regulation Act (R.S.Q., c. R-18.1), that the Bureau of the Ordre des administrateurs agréés du Québec has adopted the “Regulation respecting the Classes of Permits of the Ordre des administrateurs agréés du Québec”, the text of which appears hereunder.

The Regulation will be examined by the Office des professions du Québec in application of section 95 of the Professional Code. Afterwards, it will be submitted, with the Office’s recommendation, to the Government who may approve it, with or without any modifications, at the expiration of a 45 days delay from this publication.

As stated by the Ordre des administrateurs agréés du Québec, this regulation determines the classes of permits according to the professional activities which may be exercised by members or the titles they may use.

This regulation seeks to assure the public a better image of the professional activities exercised by the members of the Ordre des administrateurs agréés du Québec.

Additional information regarding this regulation may be obtained by communicating with Mr. Pierre Landry, General Director by interim, Ordre des administrateurs agréés du Québec, at the following address: 680, Sherbrooke Ouest, bureau 640, Montréal (Québec) H3A 2M7; telephone number: (514) 499-0880; facsimile number: (514) 499-0892.

Any person who wishes to formulate comments regarding this regulation is asked to do so by transmitting them, before the expiration of the delay mentioned hereabove, to the President of the Office des professions du Québec, 800, place D’Youville, 10th étage, Québec City (Québec) G1R 5Z3. These comments will be communicated by the Office to the Minister responsible of the application of laws governing professionals; they may also be transmitted to the professional order who

adopted the regulation, being the Ordre des administrateurs agréés du Québec, and to any interested person, ministry or organization.

JEAN-K. SAMSON,  
*Chairman of the Office des  
professions du Québec*

### Regulation respecting the classes of permits of the Ordre des administrateurs agréés du Québec

Professional Code  
(R.S.Q., c. C-26, s. 94, par. m)

#### DIVISION 1 PERMIT CLASSES AND RESERVED TITLE

1. The Ordre des administrateurs agréés du Québec may issue the following permits to candidates who satisfy the required terms and conditions:

(a) a Chartered Administrator permit;

(b) a Chartered Administrator Certified Management Consultant permit;

(c) a Chartered Administrator Registered Financial Planner permit.

2. The holder of a Chartered Administrator permit, of a Chartered Administrator Certified Management Consultant permit or of a Chartered Administrator Registered Financial Planner permit may use the title “Chartered Administrator” or the initial “Adm. A.” or “C. Adm.”.

3. Only holders of a Chartered Administrator Certified Management Consultant permit may use the title “Certified Management Consultant” or the initials “Adm. A., CMC”.

4. Only holders of a Chartered Administrator Registered Financial Planner permit may use the title of “Registered Financial Planner” or use the initials “Adm. A. Pl. Fin.” or “Adm. A. P.F.C.” or “C. Adm. R.F.P.”.

## **DIVISION II**

### **ISSUING OF PERMITS**

#### **Chartered Administrator permit**

5. The Bureau issues a Chartered Administrator permit to candidates who satisfy the terms and conditions provided for by the Regulation respecting the terms and conditions for the issuing of permits by the Ordre des administrateurs agréés du Québec

#### **Chartered Administrator Certified Management Consultant**

6. The Bureau issues a Chartered Administrator Certified Management Consultant permit to candidates who satisfy the following terms and conditions:

(a) if not already a member of the Order, the candidate must satisfy the terms and conditions provided for by the Regulation respecting the terms and conditions for the issuing of permits by the Ordre des administrateurs agréés du Québec;

(b) has joined the management consultant sector of the Order as a member applying for the complementary title of management consultant;

(c) is practising management consulting at the time the permit application is made and during the entire time during which the candidate is an applicant member of the Order's management consultant sector and consecrates at least 1 200 hours yearly to management consulting;

(d) has passed the introductory examination in management consulting and the final synthesis examinations within the set time limits;

(e) has acquired a minimum of three years of relevant experience over the last five years;

(f) has submitted five summaries of mandates completed during the course of the three years preceding the candidate's registration for the final synthesis examination;

(g) satisfies yearly the requirements related to maintaining professional liability insurance in accordance with the Order's regulation;

(h) has paid the Order's management consulting sector membership fees as well as those required by the Chartered Administrator Certified Management Consultant permit issuing process.

7. The candidate for the title of Chartered Administrator Certified Management Consultant must register for the introductory examination within twelve months following admission to the management consultant sector and pass this examination within twenty-four months of admission.

The passing grade for the introductory examination is 60 %.

8. The candidate must complete the entire qualification process within six years following the date of admission to the management consultant sector.

9. A person in good standing of a management consulting institute with which a reciprocity agreement exists may be admitted as a Chartered Administrator Certified Management Consultant ("CMC") as long as that person also meets the requirements established by the Professional Code.

#### **Chartered Administrator Registered Financial Planner permit**

10. The Bureau issues a Chartered Administrator Registered Financial Planner permit to candidates who satisfy the following terms and conditions:

(a) if the candidate is not already a member of the Order, the candidate has satisfied the terms and conditions provided for by the Regulation respecting the terms or conditions for the issuing of permits by the Ordre des administrateurs agréés du Québec;

(b) the candidate has joined the Order's financial planning sector as a member applying for the complementary title of Registered Financial Planner;

(c) the candidate holds a diploma granted by the Quebec Institute of Financial Planning;

(d) the candidate practises principally in the area of financial planning;

(e) the candidate satisfies yearly the requirements related to maintaining professional liability insurance in accordance with the Order's regulation;

(f) the candidate has paid membership fees to the Order's financial planning sector as well as those required by the Chartered Administrator Registered Financial Planner permit issuing process.

### DIVISION III FINAL PROVISIONS

11. This regulation shall come into force on the fifteenth day which follows the date on which it is published in the *Gazette officielle du Québec*.

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Professional Code  
(R.S.Q., c. C-26)

#### Chartered Administrators — Terms and conditions for the issuing of permits

Notice is hereby given according to sections 10 and 11 of the Regulations Act (R.S.Q., c. R-18.1), that the Bureau of the Ordre des administrateurs agréés du Québec has adopted the “Regulation respecting the Classes of Permits of the Ordre des administrateurs agréés du Québec”, the text of which appears hereunder.

This regulation will be examined by the Office des professions du Québec in application of section 95 of the Professional Code. Afterwards, it will be submitted, with the Office’s recommendation, to the Government who may approve it, with or without any modifications, at the expiration of a 45 days delay from this publication.

As stated by the Ordre des administrateurs agréés du Québec, this regulation principally aims to require candidates who are seeking to obtain a permit of the Ordre des administrateurs agréés du Québec to pass the professional examination and to complete the vocational training period. As well, it allows a candidate to be exempted from the obligation of the training period and from attending the examination concerning good management if the candidate demonstrates at least five (5) years of relevant experience in administration and successfully completes the examination concerning management skills.

The purpose of this regulation is to guarantee to the public that future holders of a Chartered Administrator permit has acquired knowledge and skills related to the exercise of the profession.

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JEAN-K. SAMSON,  
*Chairman of the Office des  
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### Regulation respecting the terms and conditions for the issuing of permits by the Ordre des administrateurs agréés du Québec

Professional Code  
(R.S.Q., c. C-26, s. 94, par. i)

#### DIVISION I ISSUING OF PERMITS

1. The Bureau of the Ordre des administrateurs agréés du Québec shall issue a permit to practise to candidates who meet the following terms and conditions:

1° the candidate holds a diploma which leads to a permit issued by the Order and which is recognized by the government pursuant to the first paragraph of section 184 of the Professional Code (R.S.Q., c. C-26), or a diploma the equivalence of which is recognized by the Bureau or possesses training the equivalence of which is recognized by the Bureau pursuant to paragraph g of the first paragraph of section 86 of the Code;

2° the candidate has completed the vocational training period;

3° the candidate has completed a permit application in the form provided for by the Bureau;

4° the candidate has completed a permit application in the form provided for by the Bureau;

5° the candidate has paid all fees or dues set by the Bureau for the issuing of the permit.