

## Draft Regulations

### Draft Regulation

An Act respecting collective agreement decrees (R.S.Q., c. D-2; 1996, c. 71)

#### Automobile

#### — Saguenay–Lac Saint-Jean

#### — Monthly report

Notice is hereby given, under sections 10 and 11 of the Regulations Act (R.S.Q., c. R-18.1), that the “Regulation respecting the monthly report of the Comité paritaire de l’industrie de l’automobile de la région Saguenay–Lac Saint-Jean”, adopted by that Committee at its meeting of September 30, 1997, the text of which appears below, may be approved by the Government upon the expiry of 45 days following this publication.

The Draft Regulation aims in particular to make official the use of a computerized monthly report by professional employers governed by the Decree respecting garage employees in the Saguenay–Lac Saint-Jean region.

For that purpose, it sets forth the conditions of utilization for filing such this monthly report.

Up to now, a study of the matter has revealed that those changes, among other things, satisfy a need of a certain number of employers wishing to file that type of report with the parity committee.

Further information may be obtained by contacting Mr. Denis Laberge, Direction des décrets, ministère du Travail, 200, chemin Sainte-Foy, 6<sup>e</sup> étage, Québec (Québec) G1R 5S1 (Telephone: 418-643-4415; Fax: 418-528-0559).

Any interested person with comments to make is asked to send them in writing, before the expiry of the 45-day period, to the Deputy Minister of Labour, 200, chemin Sainte-Foy, 6<sup>e</sup> étage, Québec (Québec) G1R 5S1.

RÉAL MIREAULT,  
*Deputy Minister of Labour*

### Regulation respecting the monthly report of the Comité paritaire de l’industrie de l’automobile de la région Saguenay–Lac Saint-Jean

An Act respecting collective agreement decrees (R.S.Q., c. D-2, s. 22, par. h)

**1.** Professional employers governed by the Decree respecting garage employees in the Saguenay–Lac Saint-Jean region (R.R.Q. 1981, c. D-2, r. 50) must complete and send to the parity committee a monthly report in writing, in accordance with the form prescribed in Schedule 1.

That report must be signed by an authorized person and must contain, among other things, the following information:

(1) the surname, given name, address and social insurance number of each employee in his employ, that employee’s competency or classification, the number of regular and overtime hours worked each week, the total number of such hours, the total weekly and monthly wages and the hourly rate;

(2) the amounts paid to each employee for vacations, holidays, prior departure notice, and any other compensation, bonus, commission or benefit of a pecuniary value;

(3) the levy collected from each employee.

**2.** The report provided for in section 1 must be submitted to the head office of the parity committee, even when no work was performed, no later than the 10th of each month, and must cover the preceding month.

**3.** A professional employer may file a computerized monthly report provided that the physical presentation, layout and content of the computerized form correspond in every way to those of the form reproduced in Schedule 1.

A professional employer wishing to file such a computerized monthly report must, beforehand, present a draft form to the parity committee for approval. That approval must be the subject of a written agreement signed by the employer and the parity committee.

**4.** This Regulation replaces the Regulation respecting the monthly report of the Comité paritaire de l'industrie de l'automobile de la région Saguenay–Lac Saint-Jean, published in the *Gazette officielle du Québec* of July 25, 1984.

**5.** This Regulation comes into force on the fifteenth day following the date of its publication in the *Gazette officielle du Québec*.

RAPPORT MENSUEL MONTHLY REPORT

COMITÉ PARITAIRE DE L'INDUSTRIE AUTOMOBILE
UNION OF THE AUTOMOTIVE INDUSTRY

COMITÉ PARITAIRE DE L'INDUSTRIE AUTOMOBILE
UNION OF THE AUTOMOTIVE INDUSTRY



Main data table with columns for employee information, wages, taxes, and deductions. Includes sub-sections for 'HEURES DE TRAVAIL - WORKING HOURS' and 'AUTRES SCANS - OTHER DEDUCTIONS'.

Summary section containing totals for wages, taxes, and deductions, along with signature and date fields.

CITEZ LE LOGO ET LE NOME DE VOTRE VILLE... (Cite the logo and the name of your city...)

Bottom section with 'A L'USAGE DU COMITE EQUIPEMENT - FOR COMMITTEE USE ONLY' and a message area.